

**BIZWELL COMPANY LIMITED**

9th Fl, TNR Tower

180 - 192 Nguyen Cong Tru St., Nguyen Thai Binh Ward, Dist. 1, HCMC, VN

Tel: (84-28) 6288 4688

Fax: (84-28) 6288 4692

Web: bizwell.com.vn

**◆ OFFER FOR LEASING OFFICE AT BIZWELL****□ Area & Rental Price**

July 01. 2019

No	Office No.	Area (m2)	Rental Price/month (incl 10% VAT)		Number of person	Remark
			VND	USD (for ref. only)		
1	Unit 36	13	<b>19,200,000</b>	850	3	<i>window side</i>
2	Unit 30	14	<b>17,900,000</b>	792	3	<i>no window side</i>

**Note:** - We apply VND amount in the contract. USD is for reference only

**1. Rental price includes:**

- Management Fee
- Air-conditioning, Lighting, Electricity, Cleaning, Drinking water, Tea, Coffee
- High speed internet (cable & wifi)
- Basic office equipment set-up: desk, chair, 1 cabinet, 1 IP telephone
- 5 hours of using meeting room

**\* Rental price excludes:**

- Photocopy, printing, scanning, fax
- Parking
- Tel fee (40,000 vnd of serviced line fee & actual phone call)

**2. Contract's conditions:**

- Deposit: 02-month rental
- Rental payment: once 2 months in advance

**3. Contract's term: at least 3 months****□ Parking:** including VAT

Motobike: 224,000 vnd/month

Car: &lt; 1 hour: 20,000 vnd; 1-3 hours: 40,000 vnd; 3-6 hours: 60,000 vnd; &gt; 6 hours: 100,000 vnd (no invoice)

**□ Optional services:** including VAT

- Overtime: 11 usd/hour (from 7pm from Mon to Fri)
- Overtime: 22 usd/hour (from 1pm on Sat or on Sun)
- Meeting room: 11 usd/hour
- Projector: 22 usd/time
- Printing, photocopy: 2,200 vnd/sheet
- Printing, photocopy (colour): 8,800 vnd/sheet
- Fax: 3,300 vnd/sheet (domestic); 22,000 vnd/sheet (oversea)
- Scanning: 3,300 vnd/sheet

□ **Business hours (with air-conditioning)**

- Monday to Friday : from 08:00 am to 18:00 pm
- Saturday : from 08:00 am to 12:30 pm

Thank you,

Ms Du

Mobile: (+84) 919 840 576

E-mail: [julie@bizwell.com.vn](mailto:julie@bizwell.com.vn)